



## Budget Billing Sign-Up Request

### **Budget Year: 2018 to 2019**

Account Number: \_\_\_\_\_

Customer Name: \_\_\_\_\_

Service Address: \_\_\_\_\_

**I hereby request billing status for the above referenced account beginning with the budget year indicated. I understand that this request may only be made by the individual(s) whose name(s) appear on the account as the customer responsible for payment. I understand further that a budget year begins with the August bill of the current year and ends with the July bill of the following year. Also, I understand that my budget payment amount will be reviewed periodically and may be adjusted as deemed appropriate to compensate for any unanticipated usage fluctuations.**

**Punctual payment of budget accounts is essential. Any budget appearing on the monthly cutoff list (generated on or after the 26<sup>th</sup> of each month) whether cut off or not, will be dropped from the budget program. Any unpaid balance and/or the current overage will become due. If you wish to unenroll from the budget program, you must do so within the first six months of the billing year. Once removed, any unpaid balance and/or the current overage will become immediately due. I understand that if I am removed from budget billing, I cannot re-enroll until the following enrollment year.**

**My signature below affirms that I have read and agree to the above terms and conditions of budget billing.**

Customer Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Utility Cashier (Accepting Request): \_\_\_\_\_

Date: \_\_\_\_\_